



Epsom Girls Grammar School Vision and Values

Vision: Enabling students to be confident, active, resilient learners

Epsom Girls Grammar School is a leading New Zealand school founded on traditions of service and commitment to girls' education and focused on developing young women to become confident and resilient learners, actively contributing to their communities.

Values: Compassion, courage, curiosity, community

Position: Director of Library Services
Responsible to: Deputy Principal
Direct involvement with: Students and staff
Primary responsibility: Lead and manage the library vision and staff in its provision of quality library services and programmes.

Key Responsibilities

- *Create and maintain inclusive, innovative learning hubs within the library spaces at Epsom Girls Grammar School.*
- *Develop opportunities to lead learning programmes that extend students creatively and cognitively.*
- *Oversee the selection and provision of library resources that support the curriculum and nurture reading engagement at all levels.*
- *Ability to lead the integration of information seeking and research skills in an Information Literacy Framework across a year 9-13 curriculum.*
- *Effective management of the Library Management System. Experience using the Oliver system is beneficial.*
- *Ability to strategically plan and manage for the human, physical, digital and financial resources of the library.*
- *Support student agency through innovative library programming and the mentoring of senior students in library leadership roles.*
- *Foster a love of reading and maintain the success of an effective eBook collection.*
- *Oversee the roles and tasks of three highly capable library staff. Mentor, appraise and provide professional development for the library team.*

The successful applicant should :

Hold a relevant library qualification (Degree or Postgraduate level)

Have a strong leadership focus

Be a highly motivated multi tasker and communicator

Have the ability to relate to a wide range of people, particularly young women.

Be committed to professional development.